

## **COMMITTEE MEETING MINUTES**

### **Committee: BIA Academic Committee**

*Meeting need not be verbatim. These minutes are a brief summary of the events of the meeting.*

| <b>Date:</b>   | <b>Start</b> | <b>End</b> | <b>Next Meeting:</b>                                  | <b>Next time:</b> | <b>Prepared by:</b> |
|--|--------------|------------|---|-------------------|---------------------|
| 03/05/2025   | 1:02PM       | 1:36PM     | 04/02/2025  | 1:00PM            | Heather Woitkovich  |
| <b>Meeting Location:</b>   |              |            |   |                   |                     |
| Virtual  |              |            |   |                   |                     |
| <b>Attended by:</b>  |              |            |   |                   |                     |
| Adam Caskey<br>Neal Christian<br>Michelle Clements<br>Jennifer Bradley |              |            | Lyn Carden<br>Dr. Allison Nealy<br>Heather Woitkovich |                   |                     |
| <b>Highlights:</b>   |              |            |   |                   |                     |

**I. Call to Order- 1:02PM**

**II. Roll Call**

**III. Academic Tracker Review:**

- A. Mr. Christian reported that there are no new scores to report and no change in enrollment since the February board meeting.
- B. Mr. Christian noted that the school lottery is taking place on March 6, 2025.
  - i. Mr. Caskey emphasized his concern over the current projected waiting list numbers for the 2025-2026 school year.
  - ii. Mr. Caskey discussed the importance of marketing strategies to increase visibility in the community.
  - iii. Mr. Christian noted that historically, the waiting list numbers continue to increase throughout the summer.
  - iv. Mr. Christian reported that BIA participated in the school choice fair and will continue efforts to promote tours and open house dates to a broader audience.
  - v. Mr. Christian reported that waiting list target numbers vary depending on the grade level. Mr. Christian stated that he will email the board a comparison of this year's waiting list projections verses last year's waiting list numbers.
- C. Mr. Christian reported on Individualized Graduation Plans.

**IV. Old Business:**

- A. Reading Curriculum: Mr. Christian reported that the school has selected the curriculum they would like to recommend for the new reading standards.
  - i. Mr. Christian discussed the need to decide on terms of the agreement.
  - ii. Mr. Christian reviewed proposed pricing.

- iii. Dr. Neally inquired into the number of consumables included in the quotes. Mr. Christian reported that the quotes include all relevant consumables and professional development as well.
- iv. Ms. Bradley appreciated the amount of professional development provided in the proposal.
- v. Ms. Carden reminded the board of the need to include curriculum approval on the next board meeting agenda.

**V. New Business:**

A. Mid-Year Assessments:

- i. Mr. Christian reported that MAP testing is taking place this week.
- ii. Mr. Christian noted that he will have MAP and Write scores at the next academic committee meeting.

**VI. Reporting:**

- A. Mr. Christian reported that Civil Rights Data was turned in and certified today.
- B. Mr. Christian noted that FTE, CPI, and Student Class Number reporting open tomorrow and are due on March 27, 2025.
- C. GKids Mid-Year Assessments: Ms. Bradley reported that mid-year assessments are not typically conducted. Ms. Bradley stated that assessments are completed at the beginning and end of the school year.

**VII. Closing Business:** Mr. Christian reminded the board that the April Board Meeting is scheduled for April 17, 2025, due to spring break.

**VIII. Next Meeting:** April 2, 2025 1:00PM

**IX. Adjourn-** 1:36PM