



Governing Board

Meeting Minutes for 02/13/2025 | 7p.m.

CALL TO ORDER

Call to order at 7:05p.m. by Adam Caskey.

MEMBERS PRESENT: Neal Christian, Jennifer Bradley, Danny Brewington, Gregg Stevens, Adam Caskey, Kelly Mandy, Veronica Johnson, Watler Bell, Michelle Clements, Allie Jett

I. Administrative Functions

Motion to approve the agenda.

Michelle Clements – 1st; Allie Jett – 2nd. Unanimous Approval.

Motion to approve meeting minutes from Board Meeting from January 16, 2025.

Allie Jett – 1st; Michelle Clements – 2nd. Unanimous Approval.

II. Public Comment

None.

III. Academic Related Reports

Head of School Report

- Highlights
 - Tutoring began in January 2025. Deemed to work better than starting tutoring in October as starting that early was burning students out.
 - Open House was hosted on February 2. Student ambassadors assisted.
- Enrollment / Lottery Update
 - Applications opened February 3, 2025. Deadline for Intent to Return forms have been sent to current families. The lottery will be held March 6.
 - Total school enrollment hangs right around 520. There are 77 4th graders. Hopeful to retain all 4th graders as that will be a great feeder for middle school.
- Academics
 - Reviewed Academic Tracker.
 - Teacher absenteeism discussed. Three teachers were out on maternity leave and one just recently returned. One teacher was hospitalized for close to one month. There are still too many teachers / staff who are missing a significant number of days. Recommendation for the Board to review our contractual language. Need to seek other ways to increase attendance.
 - Student attendance reviewed. Currently better than in previous years at 95.74%. Tardies continue to be an issue.

- Benchmark scores are available for i-Ready (K – 5th) and MAP (3rd – 8th) testing. We are seeing growth across the board.
 - I-Ready Reading scores held steady at 8th grade and 4th grade showed mild increases, but all other grade levels showed significant growth.
 - I-Ready Math scores showed significant growth across all grade levels.
 - MAP scores showed large growth jumps across every grade level for both reading and math.
 - Discussion of testing differences between i-Ready and MAP testing. Each serves slightly different purposes. I-Ready helps drive instruction in the classroom. MAP is best used as a predictive tool for GA Milestones.
 - 2023 – 2024 Comprehensive Performance Framework Results
 - Reviewed results for academics, financial and operational performance.
 - In-depth discussion of report between Board and Ed Innovation Partners.
 - The challenge is this report is from last year’s findings; several things have since been corrected.
 - There may be an issue with the reporting from the SCSC looking at the scores for Operations. The school will contact the Commission to discuss. Results will be publicly available by March 3, 2025, so there is time to get the current data corrected.
 - Finance
 - Items to Purchase
 - New intercom system needed. Working with a new vendor. The system will integrate well with new clocks that can display messages (i.e., Fire Drill), security system, etc.
 - New playground equipment
 - K – 3rd Reading curriculum

Academic Committee Report – Adam Caskey

- Academic committee did not meet. Nothing new to report at this time.

IV. Finance Committee Report – Gregg Stevens

- Monthly reports.
- Financial Dashboard reviewed.
 - Debt-to-income data presented
 - Cash on Hand data presented. We continue to have a \$5M cash balance, which is very healthy.
 - Balance Sheet and Income Statement data reviewed. We have moved some CDs into a short-term investment account. BIA maintains some CDs with South State Bank.
 - Discussions with former Board member, Zennie Lynch, regarding different banking opportunities.
 - Need to reflect the Shallowford Rd property in our financials.
 - Budgets vs. Actuals. We are bringing in more money than expected, which is good.
 - Revenue sources reviewed. The State provides 93% of our funding, 4% is local and only 3% comes from the Federal government (~\$156K).
 - Total expenditures reviewed.

V. **Operations Committee Report – Walter Bell**

- Committee met on Feb. 3.
- Estimates received for locker repairs and painting.
- Enrollment was discussed.
- Cleaning and food service discussed. Decision will be made by April regarding food service.
- All teacher laptops will have been replaced by next school year.
- Videographer has been hired to get footage of what is happening inside the school. These will be added to the website, including creating a virtual tour.
- Continued work towards identifying new after school program next year.
- Data reporting is on track to be completed on time.
- Next Governance meeting happening on Feb. 24, 2025.

VI. **Consultant’s Report (Ed Innovation Partners and 21 Cobalt) – Danny Brewington**

- Working through the Corrective Action Plan.
- Parents’ Right to Know manual has been updated.
- Kennesaw State has continued to work with our young musician’s program; they come in on Fridays.

VII. **Old Business**

- School Nutrition RFP
 - There is no formal RFP out as yet, but vendors are preparing to respond when it is released.
 - Two additional quotes will be coming in.
 - Neal will be visiting another school that’s using a vendor we are looking into.

VIII. **New Business**

- SCSC Monitor CAP
 - Ed Innovation has been working with the school regarding Corrective Action Plan.
 - There are only a handful of items to be addressed. Much lighter sight monitoring issues noted when compared with last year.

Kelly Mandy – 1st; Walter Bell – 2nd. Unanimous Approval

IX. **Executive Session**

Motion to move into Executive Session for the purposes of discussing legal and real estate topics.

Kelly Mandy – 1st; Walter Bell – 2nd. Unanimous Approval.

Motion to move out of Executive Session.

Michelle Clements – 1st; Allie Jett – 2nd. Unanimous Approval.

Motion to approve Board Chair to Execute settlement agreement discussed in executive session

Kelly Mandy – 1st; Michelle Clements – 2nd. Unanimous Approval.

X. **Required Actions Following Executive Session**

Motion to adjourn at 9:09p.m.

Kelly Mandy – 1st; Walter Bell – 2nd. Unanimous Approval.

Next Regular Meeting Date: March 13, 2025 @ 7p.m.