

## **COMMITTEE MEETING MINUTES**

### **Committee: BIA Academic Committee**

*Meeting need not be verbatim. These minutes are a brief summary of the events of the meeting.*

<b>Date:</b>	<b>Start</b>	<b>End</b>	<b>Next Meeting:</b>	<b>Next time:</b>	<b>Prepared by:</b>
1/08/25	1:02pm	1:31pm	2/05/25	1:00pm	Lyn Carden
<b>Meeting Location:</b>					
Virtually					
<b>Attended by:</b>					
Adam Caskey Michelle Clements Neal Christian Jennifer Bradley			Allison Nealy Lyn Carden		
<b>Highlights:</b>					

#### **I. Call to Order – 1:02pm**

#### **II. Roll Call**

**III. Academic Tracker Review** – Mr. Christian reported that with the start of a new semester the school had not had time to prepare the academic tracker for review, he told the committee it would be ready for the upcoming board meeting.

- a) Mr. Christian reported that the school had 11 students start Monday, which was expected and that the school is preparing for the March FTE count.
  - i) He discussed a student that had suffered some challenges and as a result had been absent a significant amount last semester. The school is working with the family.
  - ii) Mr. Christian reminded the committee that the school would be cutting off enrollment at the end of January to prepare for FY26 enrollment.
  - iii) Mr. Christian noted that the school had seen an increase in special population students and was making staffing adjustments to accommodate.
  - iv) He noted that the hiring firm the school had been working with had resulted in success and he was continuing to work with them. He also reported he was filling current vacancies with qualified candidate.
  - v) He discussed new policies implemented for staffing blackout dates.

#### **IV. Old Business**

- a) CCRPI Data Update – Mr. Christian noted it was discussed at the last board meeting
- b) Write Score Results – The school has started working on their tutoring plan

- c) January Professional Development Update – Mr. Christian reported the school conducted their most recent PD last Friday and are planning for their next one, which is February 7 – Mr. Christian outlined the plan and some of the intended instructional elements of the February professional development day.
- d) The committee discussed the Special Education Consortium at Jekyll Island in February, Mr. Christian will be compiling a list of attendees from BIA.

**V. New Business**

- a) TKES Mid-Year Completion – Ms. Bradley and Mr. Lovett are in the process of doing the mid-year for staff.
- b) LKES Mid-Year Completion – Mr. Christian has set up his meetings of LKES with his leadership team and Mr. Caskey noted they would be meeting soon for Mr. Christians.

**VI. Closing Business**

- a) The school is finalizing the February tutorial plan.
- b) Mr. Christian reported on a meeting he had with MEBUS from KSU earlier in the day. He told the committee that due to the predicted weather they are delaying the start of the program one week. The school is sending out interest forms to their eligible 30 middle school students and all those who are interested will be enrolled in garage band. He also reported that the school is working with KSU on summer camps.
- c) Mr. Christian told the committee that Mr. Perissi from KSU was going to help the school sound proof the music room and that he introduced Mr. Christian to the owner of Tree Sound Studios who may become a partner in education for the school.
- d) The committee discussed the purchase a reading curriculum GaDOE is requiring. The committee reviewed the list of possible providers. Mr. Christian reported that the instructional coach is setting up a meeting with each company to understand the options and the school is doing due diligence. Ms. Bradley noted that the school will keep its current curriculum as a supplement. The committee discussed packaged curriculum vs. being a variety of pieces and the new standards, new teaching requirements for ELA. The committee discussed Dyslexia screening requirements.

**VII. Next Meeting: February 5, 2025 | 1:00 p.m.**

**VIII. Adjourn – 1:31pm**