

COMMITTEE MEETING MINUTES

Committee: BIA Academic Committee

Meeting need not be verbatim. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
12/04/24	1:04pm	1:40pm	01/08/25	1:00pm	Shaun Kerr
Meeting Location:					
Virtual					
Attended by:					
Adam Caskey Neal Christian Michelle Clements Jennifer Bradley			Allison Nealy Danny Brewington Shaun Kerr		
Highlights:					

I. Call to Order (1:04)

II. Roll Call

III. Academic Tracker Review

- a) Enrollment is at 521 currently.
 - i) No withdrawals since the last meeting.
- b) The school is fully implementing the ELA remedial program.
- c) The school attendance is trending with too many absences so far this semester and Mr. Christian outlines some ideas for remedying the situation.
 - i) Mr. Caskey ask for clarification in how attendance is measured by the State; Mr. Christian reviews the formula the State uses.
- d) Mr. Christian reports to the committee that the CCRPI data remains embargoed but reviews the data he can discuss including:
 - i) Content Mastery (BIA is above the avg. Gwinnett school in this metric).
 - ii) Progress
 - iii) Closing the Gaps
 - (1) Mrs. Clements asked for further clarification from Mr. Christian about the role and function of this metric.
 - (a) Mr. Christian discusses area the school can improve (specifically, ELA students) and the role and function of this metric in detail to the committee.
 - iv) Readiness
- e) Mr. Caskey asks about ESOL students and why some students would not want to participate.

- i) Mr. Christian reviewed ESOL participation in Elementary and Middle school

IV. Old Business

- a) Mindset Training
 - i) Mrs. Bradley suggests that Mindset Training happen in preplanning for the admin team and the leadership team.
 - (1) Mr. Christian agrees.
 - ii) Mr. Christian request Dr. Neely conduct additional training during pre-planning.
 - (1) Dr. Neely reviews training opportunities available in February at a conference; it's scope and details as well as agrees to facilitate the preplanning training.
 - (a) Mr. Christian reports on a plan to select teachers to attend the conference for training.

V. New Business

- a) Write Score Results
 - i) They are not yet received by the school.
 - (1) Mrs. Bradly notes that she believes they will be out the week prior to Christmas break.
 - ii) BIA is testing now for iReady in the upper school.
- b) Professional Development (PD) Update
 - i) The next date for PD is Jan 3rd Mr. Christian reviews the format for PD to the committee including:
 - (1) New teachers will have to attend a first and second session.
 - (2) Returning teachers only have to attend the second session
 - (3) Mr. Christian asks Dr. Neely to attend the second session with all the teachers.
 - ii) Mr. Christian communication about a monthly PD seminar some school leaders have started attending (The Principle Center)
 - (1) Mrs. Bradley discusses the “meaningful work” in this seminar and “cannot speak highly enough” about it.
- c) CLIP Update
 - i) The last submission was in October and accepted by the DOE.
 - ii) Mrs. Norwood is doing the federal programs to the satisfaction of Mr. Christian.
 - iii) Mr. Gregg Stevens met with parents about numerous family engagement items (Infinite Campus use, home internet security, etc.)
- d) Dr. Neely reports the dates she will be on campus next week to the Committee.

VI. Closing Business

- a) Mr. Christian discusses a breakfast coming up (on December 12th) for those who have supported the school; invites the Board and communicates about the fundraising scope and ambition of the breakfast with local donors attending.

VII. Next Meeting: | January 8, 2025 1:00 p.m.

VIII. Adjourn (1:40)