

COMMITTEE MEETING MINUTES

Committee: BIA Operations Committee

Meeting need not be verbatim. These minutes are a brief summary of the events of the meeting.

Date:	Start	End	Next Meeting:	Next time:	Prepared by:
11/5/24	1:33pm	2:10pm	12/3/24	1:30pm	Lyn Carden
Meeting Location:					
Virtual					
Attended by:					
Walt Bell Neal Christian Michelle Clements			Gregg Stevens Shaun Kerr Lyn Carden		
Highlights:					

Call to Order (1:33)

II. Roll Call

III. Facility Update

A. General Facility Needs

a. Irrigation Leak

- Found the source for the irrigation leak and are addressed it.

B. Renovations and Repairs

- Being proactive about finding issues ahead of time.
- Southern Mechanical will call into the board meeting re: retrofit for three ERU's.

C. The facilities report is to be presented at the upcoming board meeting.

IV. Old Business

A. Enrollment Update

a. Mr. Christian reported on current and future enrollment

B. Operations Update

a. Director of Operations position is remaining open for the foreseeable future.

- i. Mr. Christian notified the committee that all positions were currently filled. He provided an update on the latest hire.

C. Technology Update

a. Technology Safety Review - Mr. Christian reported that there is a need for a new inventory system with better management of equipment form federal funds, and technology etc.

D. After School Program

- a. Mr. Christian the school will start the planning process soon.
- b. Mrs. Clements ask about the fall camp and Mr. Christian communicates that it had to be cancelled due to low enrollment.

V. New Business

No New Business.

VI. Data Reporting

A. Data Reports Since Last Meeting

- a. Mr. Christian says he has submitted a report this week about literacy around the Milestones. The next report is in February.
- b. Mr. Christian reported on the new Dyslexia requirements - all teachers required are slated to be trained and all children has been tested for dyslexia.

a. Free & Reduced Meal report to DOE

- o Charter One is looking for help from the school to obtain bill payment for parents who are not paying their children's lunch plans.
 - The committee discussed consequences.

B. Title - District and school parent and family engagement policies/plans and compacts (Nov. 1)

- a. Mr. Stevens (school employee NOT Gregg Stevens) is working on family engagement policies.
- b. They are going to start soliciting help for Title One tutoring.
- c. Mr. Christian communicates that all Title One purchases needs to be shown to parents and that they did it during the first parent engagement night well as getting community members to be involved.

C. Mr. Bell ask about using church space for classrooms and Mr. Christian says it is the same as it was; some consultants/vendors are having issues obtaining rented church space at 8AM.

D. The committee discussed options.

VII. Next Meeting: December 3, 2024 1:30pm

VIII. Adjourn (2:10)