



Charter School

Governing Board

Meeting Minutes for September 12, 2024: 7:00 PM

CALL TO ORDER

Call to order at 7:20 p.m. by Adam Caskey.

MEMBERS PRESENT: Adam Caskey, Walter Bell, Michelle Clements, Kelly Mandy, Allie Jett, Neal Christian, and Gregg Stevens

I. Administrative Functions

- Approval of Agenda
Motions: Kelly Mandy – 1 st ; Walter Bell – 2 nd . Unanimous Approval.
- Approval of Prior Meeting Minutes – August 15, 2024
Motions: Kelly Mandy – 1 st ; Walter Bell – 2 nd . Unanimous Approval.

II. Public Comment

None.

III. Academic Related Reports

- Head of School Report
- 540 Students currently enrolled in BIA
 - Moving to pull more students off of the waitlist
 - Goal of 551 (number of students enrolled in October of previous school year)
- Academics
 - BIA up to 16 total active school clubs
 - Improv & comedy, wellness, dance, chess, etc
 - Chess club thriving, tons of students active
 - Scholar of the Month Program
 - Different trait each month
 - Scholar chosen by teacher who represents selected trait best each month
- Finance
 - Boosterthon set to start on Monday, September 16th, 2024
 - Sun Fun Pools, B&W Burgers, Office Depot named as sponsors
 - Boosterthon earmarked for a 15-passenger athletics van for basketball as well as other sports
 - Fundraising goal set at ~\$35,000
 - Plans to purchase an activity van
 - International trip to Puerto Rico
 - 2026 trip set for Spain
- Academic Committee Report - Adam Caskey
 - Meeting held on September 11th, 2024

- BIA student performance in Math has steadily improved in the last two years due to faculty and administration
 - Only outlier is 5th grade
 - Average can be improved by helping 7 students who receive special education services
 - Need specialist to teach math to these students
- There are holes in BIA's assessments
 - No mid-year assessments for in-between grades
- Influx of special education students
 - Organizational changes needed to accommodate growing special ed student population
- Digital Learning Day set for September 20th, 2024
 - Professional learning provided for teachers
 - Trying to build relationships with the students

IV. Finance Committee Report - Gregg Stevens

- Monthly Reports
 - The finance report revealed a strong financial position, with significant funds set aside for teacher bonuses and other school needs
 - ~\$70,000 earmarked for bonus pool for teacher performance
 - Based on punctuality of teachers' attendance not based on student information
 - \$44,000 in bonuses last school year without salary adjustment
 - Need for a Spring fundraiser
 - Plans to organize a 5K fundraiser
 - Fall Camp with Kennesaw State October 15-18th
 - Music, acting, robotics
 - Cost will be roughly \$15,000
 - Offset this price with the purchase of iPads to be used in fall camp and then for use in school curriculum

V. Operations Committee Report - Neal Christian

- Preparing price partitions to two classrooms not being fully used
 - Plans to use it for small groups
- Removal of trails to build modulars
 - Safety is a concern
 - Plans to start working on it between 15-18th during Fall Break
- Plans to implement Centegix in BIA for safety precautions
 - Currently being priced, typically ~\$10,000 for bigger high schools, should be less for BIA

VI. Governance Committee Report -

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VII. Consultants' Report (Ed Innovation Partners and 21 Cobalt) - Danny Brewington

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VIII. Old Business

- Parent and Staff Survey Review
 - Highlights (Parent Survey)
 - Making sure entire community feels welcomes
 - Celebrating diversity
 - Hired Ms. Fuentes
 - Fluent in Spanish
 - Highlights (Staff Survey)
 - Staff wants more ways to feel appreciated
 - Not just financially
 - Make the work culture better, celebrate employees more
 - Money still an issue with staff

IX. New Business

- Site Monitoring Update
 - Plans to have officers for carpool
 - Beginning of day, end of day 2 hour shifts for school officers
 - Talks with Norcross police ongoing to potentially having school officer hired
- Audit Update
 - Audit will begin September 16th, 2024
- Director of Operations Update
 - The administrative team and consultants are addressing the current needs of BIA and will continue to assess the need for a Director of Operations
- Charter One Update
 - Charter One continues to rent kitchen and provide lunch to BIA students. The revised lease is in place.
- Ipad Purchase Approval
 - Purchase approved for use in Fall Camp at Kennesaw State
 - Will be used for music board
 - Mr. Christian also presented purchase orders for teacher devices, chromebooks for testing, and ipads for Kindergarten.

Board Member Bell made a motion to authorize expenditures in the amount of the purchase orders for teacher devices, ipads for Fall Camp, and ipads for Kindergarten and Board Member Clements provided a second. The vote was unanimous of all members present.

X. Executive Session

Board Member Mandy made a motion to enter into executive session to discuss real estate and personnel matters and Board Member Bell seconded the motion.

The vote to enter into executive session was unanimous of those present.

Board Member Jett made a motion to exit executive session and Board Member Mandy seconded the motion. The vote to exit executive session was unanimous of those present.

Board Member Jett made a motion authorizing the Chair to execute an amendment to the purchase-sale agreement to extend the due diligence period to December 31st with a closing no later than January 31, 2025, and Board Member Bell provided a second. The motion was approved by a unanimous vote of those present.

ADJOURNMENT