



## **Student Promotion and Retention Policy**

### **Policy**

**Subject:** Student Promotion and Retention Policy

**Effective Date:** 2019 | **Revised Date:** 2/11/2021

**Purpose:** In accordance with Georgia Promotion, Placement, and Retention law (O.C.G.A. §§ 20-2-282 through 20-2-285) and State Board of Education Rule (160-4-2-.11), BIA Charter School (BIA) will use the following criteria to determine promotion/placement /retention for each student.

**Policy:** K-5 students meeting BIA's promotion criteria will advance to the next grade level. Those criteria are as follows: Mandatory:

- Standards-based grading Level 2, 3 or 4 mastery of ELA standards
- Standards-based grading Level 2, 3 or 4 mastery of Math standards
- 3rd Grade – must score at a level 2 or higher on GA Milestones Reading Assessment
- 5th Grade – must score at a level 2 or higher on GA Milestones Reading and Mathematics Assessments
- Teacher recommendation

Additional Considerations:

- Student's age, grade, current placement
- Attendance
- MAP and classroom assessment data in ELA and Math

6-8 students meeting BIA's promotion criteria will advance to the next grade. Those criteria are as follows: Mandatory:

- Minimum 70% mastery of ELA standards
- Minimum 70% mastery of Math standards
- 8th Grade – must score at level 2 or higher on GA Milestones Reading and Mathematics Assessments
- Teacher recommendation

Additional Considerations:

- Student's age, grade, current placement
- Attendance
- MAP and classroom assessment data in ELA and Math



## **Placement/Retention**

Students who fail to meet the promotion criteria listed above will be retained. If a student's parent/guardian disagrees with BIA's decision to retain the student, a committee will be formed to determine if the student should be placed in the next grade level or indeed be retained. The committee shall consist of the following individuals:

- Parent or Guardian of Student
- Teacher(s) of ELA and/or Math in which the student failed to perform at grade level on or failed to score a 2 or higher on GA Milestones
- ESOL teacher, if the student is an English Language Learner
- Head of School or Head of School's designee

The Head of School or designee shall notify in writing by first-class mail the parent or guardian and teacher(s) of the time and place for convening the placement committee. A decision by the committee to place a student should be unanimous and based on the student's overall academic achievement in light of the student's performance on GA Milestones assessments, data analysis of the student's academic performance and teacher recommendation. A unanimous decision to place a student to the next grade should be based on the committee's consideration that the student is likely to master the next grade level standards by the end of the following year if given appropriate interventions, including the implementation of a plan for accelerated, differentiated, or additional instruction. The committee shall present a plan for continuous assessment of the student's progress toward grade level mastery. Absent a unanimous committee decision, the student will be retained.

BIA reserves the right to not offer retest administration of any or all GA Milestones Assessments. The decision to offer retests shall be up to the discretion of the Head of School. If retests are offered, the protocol below will be followed:

- Within ten calendar days, excluding weekends and holidays, of receipt of the GA Milestones assessment individual student scores, the Head of School or designee shall notify in writing by first-class mail the parent or guardian of the student regarding the following:

- (i) The student's below-grade-level performance on the GA Milestones assessment(s);
- (ii) The specific retest(s) to be given the student and testing date(s);
- (iii) The opportunity for accelerated, differentiated, or additional instruction based on the student's performance on the state-adopted assessment; and



(iv) The possibility that the student might be retained at the same grade level for the next school year.

- The student shall be retested with appropriate section(s) of the GA Milestones assessment(s)

### **Promotion/Retention of Students in Special Education**

Determination for promotion/retention of students in Special Education will be based on whether or not the students have met the goals as outlined in their Individualized Education Program (IEP).