



Governing Board
Meeting Agenda for 07/14/2022: 7:00pm
186 Hunter Street, Norcross, Ga 30071

CALL TO ORDER @ 7:08p.m.

Attendees: [Adam Caskey](#), [Walter Bell](#), [Zennie Lynch](#), [Kelly Mandy](#), [Neal Christian](#)

I. Administrative Functions

Motion to approve agenda.

[Kelly Mandy](#) – 1st; [Walter Bell](#) – 2nd. Unanimous approval.

Motion to approve prior month's meeting minutes.

[Walter Bell](#) – 1st; [Kelly Mandy](#) – 2nd. Unanimous approval.

II. Public Comment

No Public Comment

III. Academic Related Reports

A. Head of School Report

Enrollment

- Review of over the enrollment numbers, including the waitlist.
- Forum will continue to work with Neal on the recruitment of students for the waitlist.

Start of School

- Leadership Retreat – July 19th For HOS and other Leadership.
- BIA Kindergarten camp – July 21st& July 22nd. Help transition incoming Kindergartner's and their partners into the school.
- Teacher In- service – July 25th – July 29th
- Meet the Teacher – August 1st
- First Day of School – August 3rd.

B. Academic Committee

- Didn't meet as planned this month.
- DOE sent an email that will allow Milestones to become un-embargoed as of July 22, 2022.
- Professional development for teachers will be activated to deal with the milestones issue.
- Putting "pacing" processes in place to deal with the results of the milestones results.

IV. Finance Committee Report

- Finance Committee met July 8, 2022.
- Reviewed May 2022 Statement (Bank, Journal Entries, Cash flow, Financial)
- Discussed Payroll Frequency and recommendation
- Reviewed and approved three (3) large Purchase Orders.

V. Operations Committee Report

- Operations Committee Met July 12, 2022.

Data Reports. All reporting submitted on time. All revisions will be submitted on time. All notifications have been transferred to new HOS. Updated policies were submitted to be reviewed and approved by the board in new business.

Facilities.

- **Renovation and Repairs**
 - Lockers need to be repaired/replaced.
 - Water fountain retrofit. El-Kay bottle fillers cost \$1000/system + plumbing labor.
- **HVAC**
 - HVAC materials can be stored onsite in storage trailers. Many materials can be purchased ahead of September's start.
- **Computers –**
 - Teacher's computers are all out of warranty. HOS will develop a framework for replacing the

VI. Governance Committee Report

- All training completed for all board meetings.
- Annual Board meeting to be held July 14, 2022

VII. Consultant's Report (Ed Innovation Partners)

- Weekly EIP/HOS meeting occurring to help with the transitional and compliance duties for the new HOS.

VIII. New Business

- Annual Meeting commences
- Call for a motion to nominate and approve as a slate Walter Bell as Vice Chairman and Veronica Johnson as Secretary - Kelly Mandy – 1st; Zennie Lynch – 2nd. Unanimous approval.
- Board Review and Approval of FY 2023 School Calendar. Zennie Lynch – 1st; Kelly Mandy – 2nd. Unanimous approval. School will need to publicly post the board meeting calendar for two weeks.
- Board Review and Approval of FY 2023 Operations Calendar. Walter Bell – 1st; Kelly Mandy – 2nd. Unanimous approval.
- Board Review and Approval of Amendment to Parents Rights and FERPA Directory Policy in accordance with HB 1178. Kelly Mandy – 1st; Walter Bell – 2nd. Unanimous approval. This policy is the establishment of a grievance process for parent with regard to an objection around certain curriculum.
- Board Review and Approval of Adoption of Protect Students First Policy -Pending Legal Review. Kelly Mandy – 1st; Walter Bell – 2nd. Unanimous approval.
- Board Review and Approval of Amendments to the Student and Employee Handbook as a slate. Zennie Lynch – 1st; Kelly Mandy – 2nd. Unanimous approval.
- Board Review and Approval of I-Ready Purchase Order. Zennie Lynch – 1st; Kelly Mandy – 2nd. Unanimous approval.

IX. Executive Session – For the purpose of discussing Real Estate & Personnel

- Motion to enter Executive Session at 8:10pm – Kelly Mandy – 1st; Walter Bell – 2nd. Unanimous approval.
- Motion to exit Executive Session at 8:37pm – Zennie Lynch – 1st; Kelly Mandy – 2nd. Unanimous approval.
- Approval of hires as discussed in Executive Session - Kelly Mandy – 1st; Walter Bell – 2nd. Unanimous approval.

X. Next Regular Meeting Date: August 11, 2022

XI. ADJOURNMENT

- Motion to adjourn at 8:47pm – Kelly Mandy – 1st; Walter Bell – 2nd. Unanimous approval.