



Governing Board

Meeting Agenda for March 9, 2023: 7:00pm
186 Hunter Street, Norcross, Ga 30071

CALL TO ORDER

Present: Adam Caskey, Walter Bell, Kelly Mandy, Zennie Lynch, Michelle Clements; Neal Christian and Jennifer Bradley

I. Administrative Functions

- Motion to Amend Agenda to Move Finance Comm. Report to Item III and Academic Related Reports to Item IV. (Zennie Motion; Walter 2nd, Unanimous Approval).
- Approval of Agenda (Walter Motion; Kelly 2nd; Unanimous Approval)
- Approval of Prior Meeting Minutes from February 9, 2023 (Zennie Motion; Walter 2nd; Unanimous Approval)

II. Public Comment

NONE.

III. Finance Committee Report

- Finance Committee met on March 3rd. Purchasing card approval was discussed. Neal presented a draft policy which will the Finance Committee will review in depth. It is expected that that Committee will recommend approval of a policy that allows the school to obtain a purchasing card so that employees are no longer advancing expenses when vendors will only accept a credit card.
- School remains in a healthy financial position. As of 1/31/23, the school was showing a slight loss for FY 2023 but that is to be expected in light of the lump sum mortgage payment we made in January. It is still expected that the school will end the year with a positive fund balance for FY 2023 because the budgeted income for the remaining of the year exceeds expenses.
- We are still in a position of having over \$2M of unrestricted cash on hand, which correlates to more than 200 days cash on hand, which far exceeds State and Bond requirements

IV. Academic Related Reports

- Head of School Report

Enrollment as of 2/28/23

Grade	Enrollment	23-24 Lottery Applicants
K	55	98
1	64	23
2	84	36
3	68	25
4	60	19
5	51	15
6	46	46
7	44	12
8	32	14
Total	504	288

- Lottery run on March 9th via Lotterease
- Selected Grades 6-8 scholars participated in the Young Litigators Project on March 3.
- The Helen Ruffin Reading Bowl competed in the South Forsyth Regional competition on Saturday, March 4.
- Selected staff represented BIA at the Georgia Charter Schools Association Job Fair on March 4.
- Our third PBL Exhibition night was a huge success.
- Office Depot chose BIA as this year's recipient of their Supply Drive!
- Selected students in Grades 2-8 receive weekly supplemental mathematics instruction to increase their critical-thinking and problem-solving skills, as well as prepare them for tournaments.
- Gifted Testing will conclude in the next few weeks. The projected Talented and Gifted Program enrollment is expected to triple!
- The school's first Mathematics Tournament for Grades 2-8 will be held March 20-24. The second tournament is online and will be held April 10-20.

- We participated in a webinar on March 8 to discuss Consolidation of Funds.
- - Academic Committee Report
No Meeting in March. Next Meeting scheduled for April 12th at 1pm Via Zoom.

V. Operations Committee Report

General Facility Needs –

- Plumbing update – The school is still experiencing issues with a foul smell being caused by an unknown plumbing issue. The school tried to problem solve, Pink Plumber came back out. They poured bleach to temporarily solve. Mr. Christian would like to be more proactive and find a permanent solution. The committee discussed possible causes of the issues and possible solutions.

Renovations and Repairs – Mr. Christian reported that several of the maintenance and repair items scheduled for summer break are being move up to Spring break.

- Gym floor and gym ceiling work is scheduled
- The security cameras are being installed
- Mr. Collins is taking this week off and plans to work over spring break to ensure the work is completed.
- Turf on the paly ground being placed over spring break.
 - The committee discussed the issues with the mud in the playground.
- Stair/railings with issues are being repaired.
- The building is being pressure washed.

VI. Governance Committee Report

Training postponed from March 2nd will be rescheduled this month.

VII. Consultant's Report (Ed Innovation Partners) - NONE

VIII. New Business - NONE

IX. Executive Session – Motion to move into Executive Session for the purpose of discussing Personnel. (Walter Motion; Kelly 2nd – Unanimous Approval)

X. Required Actions following Executive Session

Approval of slate of hires presented by Head of School. (Motion Walter; Kelly 2nd; Unanimous approval).

Motion to Set next regular meeting on April 20th at 7pm ((Motion Walter; Kelly 2nd; Unanimous Approval)

Motion to Adjourn (Motion Walter; Kelly 2nd; Unanimous approval).

XI. Next Regular Meeting Date: April 20, 2023.

ADJOURNMENT